

# VOLUNTEER TUTOR TIME SHEET

PLEASE COMPLETE AND SEND MONTHLY TO:

THE LITERACY PROJECT  
P.O. Box 608  
Minturn, CO 81645

**OR** e-mail to: literacy@vail.net  
**OR** FAX to: 949-0233  
**OR** Leave the Time Sheet with a Librarian and they will place in the Literacy mailbox.

| DAY AND DATE OF TUTOR SESSION | TIME SPENT WITH STUDENT(S) + PREP | BRIEF DESCRIPTION OF ACTIVITIES |
|-------------------------------|-----------------------------------|---------------------------------|
|                               |                                   |                                 |
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|                               |                                   |                                 |

COMMENTS:

Month:

TUTOR'S NAME:

Phone #:

Email address:

STUDENT'S NAME:

Phone #: