

Monthly Progress Report

Tutor:

Student:

Tutoring Site and Day/Time:

Tutor Phone:

Student Phone:

Success story of the month:

- Ask your student if he or she has a success story and would like to share and describe in detail here. You can also record something that has come up in general conversation.

Student goals

- Ask your student to clarify his or her goals (long or short term). For example, the student may want to obtain a driver's license, read to a child, or get a better job. Goals should be listed under the following categories if possible:

Reading:

Employment:

Community:

Quality of Life:

Education:

Writing:

Family:

Consumer:

Leadership:

Other:

What accomplishments were made towards these goals? Was any goal met?

Ask your learner.....

What did you read this month (e.g., grocery list, note from a teacher, magazine, novel, book to a child)?

Ask your learner to state one thing he or she would like to accomplish next month.