

# VOLUNTEER TUTOR TIME SHEET

PLEASE COMPLETE AND SEND MONTHLY TO:

THE LITERACY PROJECT  
P.O. Box 608  
Minturn, CO 81645

**OR** e-mail to: literacy@vail.net  
**OR** FAX to: 949-0233  
**OR** Leave the Time Sheet with a Librarian and they will place in the Literacy mailbox.

DAY AND DATE OF TUTOR SESSION	TIME SPENT WITH STUDENT(S) + PREP	BRIEF DESCRIPTION OF ACTIVITIES

COMMENTS:

Month:

**TUTOR'S NAME:**

Phone #:

Email address:

**STUDENT'S NAME:**

Phone #: